



Reckitt Benckiser (Bangladesh) PLC
Corporate Office: The Glass House, 9th & 10th Floors, Plot-2, Block-
SE (B), 38 Gulshan Avenue, Dhaka-1212
Registered Office: 58/59, Nasirabad I/A, Chittagong-4209

Our Purpose: we exist to protect, heal and nurture in the relentless pursuit of a cleaner and healthier world.

Our Culture: Our unique culture is purpose-driven, entrepreneurial, fast-paced and action-oriented. Our people have an ownership mindset, and are inspired to outperform with passion and energy throughout our business.

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 63rd Annual General Meeting of Reckitt Benckiser (Bangladesh) PLC will be held using Digital Platform (in pursuance with BSEC Order BSEC/ICAD/SRIC/2024/318/87 dated March 27, 2024) on Tuesday, 28th May, 2024 at 11.00 A.M. to transact the following business:

AGENDA

1. To receive and adopt the Audited Financial Statements as on and for the year ended 31 December 2023 together with the Auditors' and Directors' Report thereon.
2. To approve Dividend as recommended by the Board.
3. To elect Directors.
4. To appoint Auditors for the year 2024 and to fix their remuneration.
5. To appoint Compliance Auditor for the year 2024 and to fix their remuneration.

By order of the Board

Mohammad Nazmul Arefin
Company Secretary

Dhaka, Dated: 13th May 2024

1. 25th April 2024 was the RECORD DATE. Shareholders whose name appeared in the Shares Register of the Company or in the Depository Register on that date will be eligible to join the AGM and receive dividend.
2. The necessary Digital Link for Joining in the audio visual meeting to be published in due course. The entire log in process along with link will be also available in Company's website <https://www.reckitt.com/about-us/reckitt-bangladesh/> on due time. The Members will be able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM and during the AGM, members can start log into the specific link from 11.00 a.m. on 27th May 2024.
3. Pursuant to BSEC Order no. SEC/SRMIC/94-231/25, and SEC/SRMIC/94-231/91 dated 08 July 2020 and 31 March 2021 respectively, soft copy of the annual report 2023 will be sent to members through email addresses as available with the Company

For any further clarification members may write to the following email addresses:
nazmul.arefin@reckitt.com; anisur.rahman2@reckitt.com