

Reckitt Benckiser (Bangladesh) PLC's AGM Operational Manual



Online AGM & e-voting system with this simple step for Shareholder:


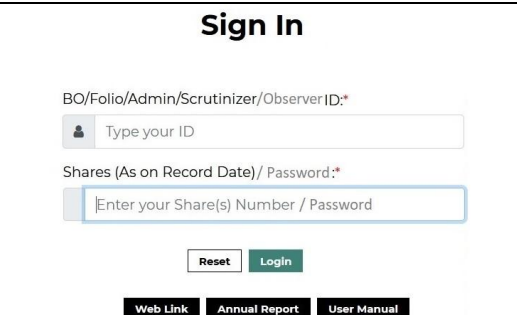
Supported Browser: Latest version of


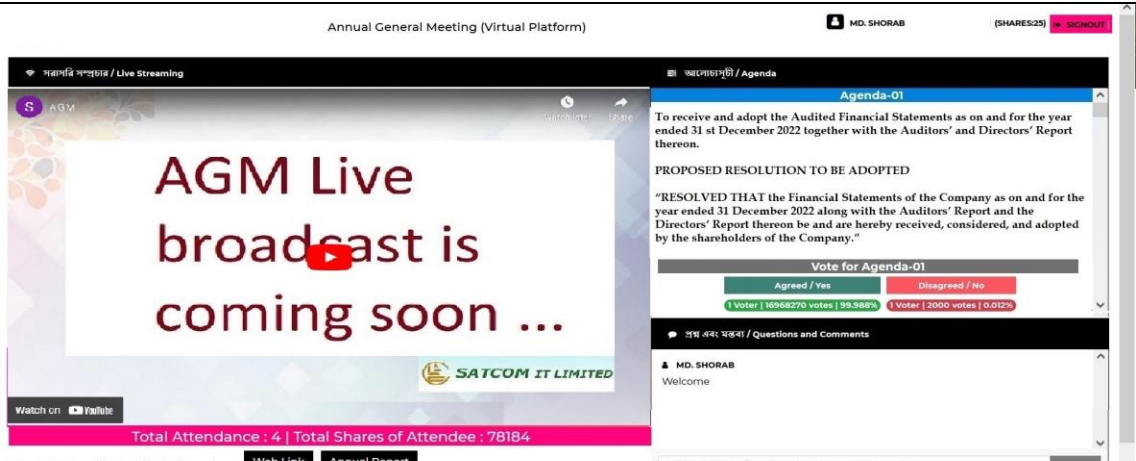
Google Chrome , Microsoft Edge , Opera , Safari , Mozilla Firefox 

Supported Device: Laptop, Desktop, Tab, Mobile (android/ iPhone)

 <p>Step - 1</p>	<p>Log in to the link-</p>
	<p>https://reckitt.bdvirtualagm.com</p>

 <p>Step - 2</p>	<p>Log on Interface</p>	
	<p>Before Activation</p> <p>63rd AGM will be held on 28th May, 2024 at 11.00 A.M. Login process/online or e-voting option will be activated/started from 27th May, 2024 at 10.00 A.M. and remain open up to the closure of AGM.</p>	<p>After Activation</p>
	<p>Pre Registration</p> <p>Members who would like to express their views/ask questions as a speaker at the Meeting may pre-register themselves by sending a request from their registered e-mail address/mobile number mentioning their BO/Folio ID 25 hours before the AGM. (AGM will be held on Sunday, April 21, 2024 at 10:00 a.m. BST). Only those Members who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.</p>	

 <p>Step - 3</p>	<p>Login screen:</p> <p>a) Type 16 digit BO number or Folio number*</p> <p>b) Click Next button then</p> <p>c) Number of Share(s) as on record date</p> <p>d) Click Login button</p>	<p>Sign In</p> 
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 <p>Step - 4</p>	<p>Shareholders can see:</p> <p>a) Live Streaming, b) Total attendance (Number of Shareholders with Total Shares), c) Agenda & Agenda wise voting result d) Question & Comments.</p>
	

Shareholders can do:
 Shareholders can vote (**Yes / No**) for any Agenda
 Click on **Green Button For Favor** or
 Click on **Red Button For Against**

Step - 5

Shareholders can do:
 Shareholder can submit Question or Comments.
Type your Question or Comments (English or Bangla) then click **Submit** Button.

Step - 6

Shareholders can download:
On login screen- Annual Report, Notice, User Manual & can see company's web site
On live streaming screen - Annual Report & can see company's web site

Step - 7

Shareholders can Sign out:
 Shareholder can **Sign out** the AGM & e-voting system

Step - 8